

**Constitution and Bylaws
Respecting the Organization of the**

SASKATCHEWAN FORD / MERCURY CLUB

January 14, 2012

CONSTITUTION

NAME

The name of this Club shall be the SASKATCHEWAN FORD / MERCURY CLUB herein after referred to as the "Club" or "SFMC".

PURPOSE

The purpose of the Club, established January 1, 1993, is to provide those with an interest in Ford Motor Company vehicles, the means of associating with others who share the same interest.

AMENDMENTS

A bylaw may be amended through a "Notification of Amendment" tabled at a regular meeting. Membership is to be given at least one month to discern the amendment before being voted on at a subsequent regular meeting.

BYLAWS

1 MEMBERSHIP

- 1.01 Membership is open to anyone.
- 1.02 The annual membership fee is due January 1ST. In addition, a new member joining the Club on September 1ST or later will pay the full membership fee. However, that membership will be considered paid up to December 31ST of the following year. (e.g. September 1, 2011 - December 31, 2012).
- 1.03 A member who has not paid the membership fee by February 15th will be emailed a notice and given an extension to do so by March 15th. If the member has not paid the fee by March 15th, the member shall be suspended for non-payment of dues and assessed an additional \$5.00 late payment surcharge.
- 1.04 Upon payment of back dues for the calendar year, a member will automatically be re-instated. Failing this, a member must re-apply.
- 1.05 A single membership fee will cover any individuals of a household seeking membership.
- 1.06 A member wishing to terminate membership in the Club will forfeit dues paid.
- 1.07 All members of the Club undertake to abide by its Constitution & Bylaws.
- 1.08 Club activities will be open to all members in good standing.
- 1.09 Club members are expected to actively participate and assist in the Club's operation and events. There are many areas requiring one's skills and assistance including positions of governance, committee managers, co-ordinators & assistants, and event preparation & management to name just a few.
- 1.10 An individual's membership may be revoked by a vote of the Executive if the member's conduct is deemed to be inappropriate, or detrimental to the Club. This notice will be sent to the individual in writing.
 - The member has the right to appeal within 30 days of receiving notice.
 - An appeal is initiated by the individual in writing and submitted to the President, who will present it to an Appeal Committee to be selected.
 - Members of the Appeal Committee will consist of the Immediate Past President and two other Club members chosen by random draw.
 - The decision by the Appeal Committee is binding.
 - An individual whose membership is terminated must wait two years before applying for re-instatement. The member is then subject to a one year probation period.

2 GOVERNANCE

2.01 The affairs of the Club will be managed by the following elected Board of Directors or Executive. A member of such can be referred to herein as a Director or Officer:

- President
- Vice President
- Secretary / Treasurer
- Immediate Past President

Such Officers will be selected, with the exception of the Immediate Past President by virtue of the position, by a majority vote conducted by members present at the AGM.

2.02 The term of office for a Director is one year.

2.03 If for some reason, a Director is unable to complete a term, the remaining Directors will select a temporary incumbent to complete it. However, if that Director is the President, the Vice President will assume those responsibilities until a new President is voted in at the next AGM.

2.04 For the purpose of addressing the affairs of business at the AGM, a member in good standing, as of December 31st of the previous year, shall have all privileges of membership extended to this meeting.

2.05 As the Executive deems necessary, a “Manager” or “Co-ordinator” can be appointed (with prior consent) to assist the Executive in managing the affairs of the Club. Examples of such positions, but not limited to, are:

- Website Manager
- Promotion Co-ordinator
- Car Show Event Co-ordinator
- Apparel Co-ordinator

3 PROTECTION OF DIRECTORS AND MEMBERS

3.01 All persons or parties extending credit to, contracting with, or having any claim against the Saskatchewan Ford / Mercury Club for such payment of such contract of claim, and damage judgment of decrees that may otherwise become due and payable to them from the Saskatchewan / Ford Mercury Club, shall seek payment only from the Saskatchewan / Ford Mercury Club. Directors and members, past and present shall at all times be indemnified from such actions.

- 3.02 SFMC will not be held responsible for such costs, charges or expenses as are occasioned by such member's own wilful neglect or default.
- 3.03 Cheques and obligations issued on behalf of SFMC shall be valid and binding upon the Club only when duly executed by a Director or Directors as may be designated and authorized by the Board of Directors in accordance with these Bylaws.
- 3.04 Cheques issued on behalf of SFMC must have the signatures of two Directors.

4 FINANCES

- 4.01 The fiscal year of the Club shall begin on January 1st and conclude on December 31st.
- 4.02 The Board of Directors shall ensure that on conclusion of the operation of its fiscal year, a financial review of the accounts of the Club is conducted. The results of this review and all recommendations shall be presented to the members for adoption at the AGM.
- 4.03 No member or Director of SFMC may commit or otherwise obligate the Club to agreements or contracts involving financial transactions and goods or services in kind without the majority approval of members present at a Club meeting. However, members shall be reimbursed for any reasonable expense incurred during the performance of duly authorized undertakings on behalf of the Club.

5 MEETINGS

- 5.01 The Annual General Meeting (AGM) will be held in January of each year, in place of the regular monthly meeting, at a date and location to be decided upon by the Executive.
- 5.02 Each AGM shall elect Directors, review and approve the financial statement presented by the Secretary / Treasurer, and consider such other business as necessary.
- 5.03 Meetings will be held monthly.
- 5.04 Meetings will be open to all paid members.
- 5.05 Non-members may attend two meetings to get acquainted with SFMC. Subsequent attendance will not be allowed unless a membership is paid.
- 5.06 A special meeting of the Executive may be called when required by any Director, or by the written request of at least three members.
- 5.07 All votes at meetings will be decided by a show of hands, unless a ballot vote is requested by a member present at the meeting.

6 CLUB NAME, LOGO AND APPAREL

- 6.01 The name Saskatchewan Ford / Mercury Club is registered and is the property of the Club.
- 6.02 Use of the Club name or logo is prohibited unless written consent is provided by the Executive.
- 6.03 The use or sale of items using the Club name or logo must be approved by the Executive.
- 6.04 Decisions regarding Club apparel must be presented for discussion at a regular monthly meeting and meet with the approval of the majority of members present.

7 DISSOLUTION

- 7.01 In the event of dissolution of the SFMC, its property and assets shall, after payment of all liabilities, be donated to a registered charity.